

A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 15 MAY 2013** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

PRAYER

The Venerable Hugh McCurdy, Archdeacon of Huntingdon and Wisbech to open the meeting with prayer.

APOLOGIES

CHAIRMAN'S ANNOUNCEMENTS

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Council for the ensuing Municipal Year.

2. MINUTES (Pages 1 - 12)

To approve as a correct record the Minutes of the meeting held on 24th April 2013.

3. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary or other interests in relation to any Agenda item. See Notes below.

4. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Council for the ensuing Municipal Year.

5. LOCAL GOVERNMENT ACT 1972: SECTION 89 - BRAMPTON WARD

To receive a report by the Returning Officer on the person elected to the Office of District Councillor for the Brampton Ward.

6. REPORT OF THE SENIOR OFFICERS' PANEL (Pages 13 - 14)

Report of the meeting held on 1st May 2013.

7. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL PANELS, ETC (Pages 15 - 20)

To consider a report by the Head of Legal and Democratic Services on the representation of political groups on Panels, etc in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

8. APPOINTMENT OF CABINET

The Executive Leader to announce the names of a maximum of eight Councillors who shall be Members of the Cabinet.

9. OVERVIEW AND SCRUTINY PANELS

- (i) Overview and Scrutiny Panel (Economic Well-Being) - 12 Members
(plus 2 co-optees)
- (ii) Overview and Scrutiny Panel (Environmental Well-Being) - 12 Members
(plus 2 co-optees)
- (iii) Overview and Scrutiny Panel (Social Well-Being) - 12 Members
(plus 2 co-optees)

10. COMMITTEES AND PANELS

- (i) Corporate Governance Panel - 8 Members
- (ii) Development Management Panel - 16 Members
(to include 1 Member of the Cabinet in an ex-official capacity with appropriate executive responsibility)
- (iii) Employment Panel - 8 "
- (iv) Licensing and Protection Panel - 12 "
- (v) Licensing Committee - 12 "
- (vi) Senior Officers' Panel - 5 Members
(to comprise the Chairman and Vice-Chairman of the Employment Panel, Deputy Leader, relevant Executive Councillor and Leader of the majority opposition party [or their respective nominees])
- (vii) Standards Committee - 8 Members
(plus 2 co-opted Parish Council representatives)
- (viii) Appeals Sub-Group - 15 Members
(a pool of Members from

*which the Head of
Legal and
Democratic
Services is
authorised to
convene a
meeting of the
Appeals Sub-
Committee
comprising up to
5 Members
[excluding
Members of the
Employment
Panel]) to
determine
appeals under the
Council's
disciplinary and
appeals
procedures)*

- (ix) Elections Working Group - 6 Members
(to undertake a
review of polling
districts)

FOR INFORMATION (Pages 21 - 28)

Details of allowances paid to Members and Council, Panel and Committee attendance records for 2012/13 are reproduced as annexes to the agenda.

Dated this 7th day of May 2013



Head of Paid Service

Notes

A. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it*
- (a) relates to you, or*
 - (b) is an interest of -*
 - (i) your spouse or civil partner; or*
 - (ii) a person with whom you are living as husband and wife; or*

(iii) a person with whom you are living as if you were civil partners

and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

- (a) any employment or profession carried out for profit or gain;
- (b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);
- (c) any current contracts with the Council;
- (d) any beneficial interest in land/property within the Council's area;
- (e) any licence for a month or longer to occupy land in the Council's area;
- (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or
- (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

B. Other Interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -

- (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or
- (b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association

and that interest is not a disclosable pecuniary interest.

Please contact Ms C Deller, Democratic Services Manager, Tel No 01480 388007/e-mail: Christine.Deller@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Council.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

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